



# St Ives School

## SEND Information Report

### 2019-20



Our SEN Information report

Date **September 2019**

The Special Educational Needs Coordinator and SEND team at St Ives School aim to deliver a whole school approach to managing the education of students with Special Educational Needs, and assist in the provision of a broad, balanced and differentiated curriculum ensuring that all students achieve success commensurate with their ability.

Other relevant documents include: SEN Policy, Children in Care Policy, Behaviour Policy, Attendance Policy, Safeguarding Policy, Disability Policy.

The SEND team works with others to support students with SEND, promoting and sharing experiences and information to develop the best possible practice. Provision is made to:

- Encourage and support all staff to improve their professional expertise regarding SEND.
- Establish and maintain links with feeder schools, other secondary schools, special schools, voluntary organisations and outside agencies that support students with SEND.
- Work effectively in partnership with parents in meeting their children's SEND, appreciating their knowledge, views and experiences.
- Deploy staff and resources to support students and teachers, and respond positively and sensitively to students with SEND, creating a happy, stimulating and caring environment in which students can thrive.

The school accesses additional services and interventions when necessary to work with students therapeutically alongside the SEND team, academic interventions and social emotional interventions. The school has a Student Support Base, The Harbour that is permanently staffed.

**Name of the Special Educational Needs/Disabilities Coordinator: Julie Marsh**

**Contact details: [jmarsh@st-ives.cornwall.sch.uk](mailto:jmarsh@st-ives.cornwall.sch.uk)**

## The levels of support and provision offered by our school

### 1. Listening to and responding to children and young people

Whole school approaches The universal offer to all children and YP.	Additional, targeted support and provision.	Specialist, individualised support and provision.
School and House Council meetings. Student Voice and Student focus groups. Student leadership through Faculty Ambassadors and Student Prefects. Year group assemblies. Peer to Peer support group with drop in sessions run on Tuesday and Thursday lunchtime. Tutor time and the tutor programme. Inter-House sporting and academic events.	SEN student voice groups. Autism Hub. Pupil Passport review meetings. Plan Do Review meetings with student and parents/carers. Student leadership through Faculty Ambassadors and Student Prefects.	1:1 Mentoring for all students on the Record of Need. Outside agency support from Hear Our Voice, Autism Spectrum Team, Educational Psychologist, Occupational Therapy Team and Visual Impairment Team. Annual EHCP review meetings. Individual timetable to include specialist support and small group teaching.

### 2. Partnership with parents and carers

Whole school approaches The universal offer to all children and YP.	Additional, targeted support and provision.	Specialist, individualised support and provision.
Parent Evenings. Intervention Evenings. Open Day and Evening. Year 7 meet the tutor evening. Progress and achievement reports four times per year. School Facebook page updated with school events and information.	Termly Autism Parent Hub for primary and secondary. SENDCo available at each parent evening and event. School based Educational Welfare Officer. Pupil Passport review meetings. Plan Do Review meetings with student	Pupil Passport Review. Annual Review meetings. PEP meetings. Annual EHCP review meetings. Child in Need (CHIN) meetings. Autism Hub. Harbour fund raising events.

<p>School website.  School magazine.  SIMs InTouch email communication.  Celebration evenings for Duke of Edinburgh, Year 11 Leavers and Year 7-10 Awards evening.  Sports presentation evening.  School music productions.  Parent-Teacher Association.</p>	<p>and parents/carers.</p>	
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------	--

### 3. The curriculum

<p>Whole school approaches.  The universal offer to all children and YP.</p>	<p>Additional, targeted support and provision.</p>	<p>Specialist, individualised support and provision.</p>
<p>Broad and balanced curriculum including opportunities for all students in Years 7 and 8 to experience Art, Design and Technology, Music, Food Technology, PE, Graphics, Textiles, Photography, French, Humanities, Computer Science and ICT.  Option process begins in Year 8.  Inclusive teaching strategies with differentiated learning pathways.  After School homework club.</p>	<p>Additional English and Maths groups with the option process for Years 9, 10 and 11.  Small group intervention classes in English and Maths for students in Years 7 and 8.  After school Maths support group.  Individual timetable to include specialist support and small group teaching.  Timeout cards.  Sensory break provision.</p>	<p>1:1 literacy and numeracy support  Tutor time and after school English and Maths support.  Individual timetable to include specialist support and small group teaching.  1:1 Learning support Assistant as appropriate.  Alternative provision options through external education providers.</p>

#### 4. Teaching and learning

Whole school approaches. The universal offer to all children and YP.	Additional, targeted support and provision.	Specialist, individualised support and provision.
<p>The teaching and learning priorities, driven by the School Improvement Plan (SIP) are: Promoting greater progress and attainment for lower attaining students (especially boys) so that it is above national averages compared with students with similar starting points Ensuring that all students are highly effective learners, demonstrating high levels of resilience through Growth Mindsets and metacognition. Dyslexia Friendly School status. Autism Friendly School status. Progress and achievement reports four times per year. Inclusive teaching strategies with differentiated learning pathways. Embedded praise and reward system. Clear and consistently applied behaviour policy. Regular SEND updates and training for staff.</p>	<p>Subject specific Learning Support Assistant provisioned in all lessons where appropriate. SEN inclusion in all curriculum areas. Dyslexia Champion available to mentor target students. Autism Champion available to support staff with Teaching and Learning strategies. Additional English and Maths groups with the option process for Years 9, 10 and 11.</p> <p>Small group intervention classes in English and Maths for students in Years 7 and 8. After school Maths support group. Visual Impairment, Dyslexia and Autism friendly strategies adopted across the school. Specialist equipment available to use when required (e.g. reader pens, laptops, coloured overlays).</p>	<p>Learning Support Assistant allocation to give 1:1 support for specific high need students. 1:1 Learning mentor for target Key Stage 4 students. Small group intervention classes in English and Maths for students in Years 7 and 8. Alternative provision options through external education providers.</p>

## 5. Self-help skills and independence

Whole school approaches. The universal offer to all children and YP.	Additional, targeted support and provision.	Specialist, individualised support and provision.
<p>SIGMA Programme. PSHE available for all learners in all year groups. Careers advice and guidance for all students in Years 10 and 11. Student Voice and Student focus groups. Student leadership through Faculty Ambassadors and Student Prefects. Online learning tools for Homework and revision including Hegaty Maths and Tassomai. Wide and varied extra-curricular programme including Thursday afternoon Be Inspired programme. Peer to Peer support group with drop in sessions run on Tuesday and Thursday lunchtime.</p>	<p>Careers Southwest work 1:1 with students with EHCP. Careers fair and college transition days. Pegasus Programme. Project ability. Duke of Edinburgh Award. Access arrangement assessments. Social skills and Lego therapy programme.</p>	<p>Specialist, individualised support and provision. Project ability. 1:1 Careers Southwest support. Table Cricket coaching. Individual student reward programme. Referrals to external student support groups and schemes.</p>

## 6. Health, wellbeing and emotional support

Whole school approaches. The universal offer to all children and YP.	Additional, targeted support and provision.	Specialist, individualised support and provision.
<p>Pastoral support team. Student welfare support. Head of Upper School, Lower School and Year 9. Year group tutor group system. Year group assemblies. Praise and reward system.</p>	<p>Social time supported in the Harbour. Timeout cards and 'safe' areas within the school building. Autism Friendly School status. Dyslexia Friendly School status. Young Carers Bronze Award. Disadvantaged student lead.</p>	<p>Specialist, individualised support and provision. 1:1 Mentoring for all students on the Record of Need. Lego Therapy. Social skills intervention group. Bespoke timetables and intervention packages. Annual Review meetings.</p>

<p>Safeguarding team including Designated safeguarding Lead (DSL) and Deputy Designated Safeguarding Lead (DDSL).  Personal Social Health Education (PSHE) curriculum.  Squad 21 and Restorative Practice group.  Peer to Peer support group.  Student prefect system and faculty ambassadors.  School and House councils.  Inter-House sporting and academic events.  Trauma Informed Schools trained practitioners.  Be Inspired programme.</p>	<p>Disadvantaged students mentoring programme.  Pupil Passports for all students on the Record of Need.  Targeted in school career advice.</p>	<p>Regular contact with parents and carers.  Autism support hub.  External agency referral (e.g. Educational Psychologist, Occupational Therapist).</p>
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------

## 7. Social Interaction opportunities

Whole school approaches. The universal offer to all children and YP.	Additional, targeted support and provision.	Specialist, individualised support and provision.
<p>Daily tutor time.  Curriculum based educational trips and excursions.  Year 10 work experience.  Inter-House sporting and academic events.  Broad and balanced inclusive curriculum.  Be Inspired Programme.  After school extra-curricular clubs.  Termly Celebration assemblies.  Year 11 Leavers 'Dinner and Dance'.</p>	<p>Gardening club.  Learning Support Assistants to ensure students are supported and can access all areas of school life.  Social skills intervention group in year 7 and 8.  Supervised and supported social time in the Harbour.</p>	<p>Table cricket coaching.  Project Ability.  Bespoke timetables and intervention packages to support interactions with peers.  Supervised and supported social time in the Harbour.</p>

## 8. The physical environment (accessibility, safety and positive learning environment)

Whole school approaches. The universal offer to all children and YP.	Additional, targeted support and provision.	Specialist, individualised support and provision.
<p>Colour coded corridors and departments. Visually Impaired compliant markings throughout the school building. Lifts and ramps. Diabetic and SEMH first aid trained staff. School site risk assessments. Trained Outdoor Education staff. Termly health and safety group meeting. Qualified teachers in specialist subject areas. E.g. Science and DT. Key staff first aid trained. Behaviour and Anti-Bullying policies. Equality and Diversity policy. SEND Policy. TeamTeach trained staff. Duty staff allocated before school, after school and during social times.</p>	<p>Dyslexia friendly strategies in all lessons. Autism friendly strategies employed in all departments. Skilled management of medical needs including Diabetic and SEMH first aid trained staff. Weekly safeguarding meetings with all trained safeguarding team members.</p>	<p>TeamTeach trained staff. Individual student safety plans. Medical Healthcare plans in place where appropriate. Learning Support Assistant allocation to give 1:1 support for specific high need students. Individual student safety plans and risk assessments.</p>

## 9. Transition from year to year and setting to setting.

Whole school approaches. The universal offer to all children and YP.	Additional, targeted support and provision.	Specialist, individualised support and provision.
<p>Year 5 and 6 transition programme. Year 6 induction day. Pastoral support team. Student welfare support. Head of Upper School, Lower School and</p>	<p>SEN Year 6 transition programme. Autism parent hub and transition for Year 6, 10 and 11. Enhanced transition programme for vulnerable year 6 students.</p>	<p>1:1 Careers Southwest advice and guidance. SENDCo and Head of Lower School visits to primary schools. SENDCo attends Year 6 annual review</p>

<p>Year 9.  Year group tutor group system.  Year group assemblies.  Information advice and guidance for Year 8 students during the options process.  Year 10 college taster days.  Parents evenings and intervention evenings.  Year 11 college and university seminars and assemblies.  Year 11 college application support.</p>	<p>Enhanced support for disadvantaged students to support college transition, work experience and options process.</p>	<p>meetings.  Educational Psychologist involved in the planning and delivery of transition programme.  Annual review meetings for all year 11 students with EHCP to aid college transition.  1:1 support for most vulnerable students to support options process, work experience and college transition.</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

10. The SEND qualifications of, and SEND training attended by, our staff

<p>Whole school approaches.  The universal offer to all children and YP.</p>	<p>Additional, targeted support and provision.</p>	<p>Specialist, individualised support and provision.</p>
<p>Visual Impairment strategies training.  Trauma Informed Schools awareness training.  Dyslexia friendly strategies training.</p>	<p>Lego therapy awareness training.  Visual Impairment strategies training.  Emotional Coaching training.  Exam Invigilation training.  Autism awareness training.  TeamTeach trained staff.  Diabetic and SEMH first aid trained staff.  Trauma Informed Schools practitioner training.</p>	<p>Lego based therapy facilitator training.  Boxall Profiling training.  HLTA training and accreditation.  SENDCo accreditation.  Diabetic and SEMH first aid trained staff.  Trauma Informed Schools practitioner training.</p>



## 11. Services and organisations that we work with:

<b>Service/organisation</b>	<b>What they do in brief</b>	<b>Contact details</b>
Cornwall Council Educational Psychologist Team	Assess and observe students and provide recommendations to school and parents.	01872 324242 send@cornwall.gov.uk
Autism Spectrum Team	Mentor specific referred students and provide recommendations and support for families.	01872 323210 send@cornwall.gov.uk
Visual Impairment Team	Specific targeted support for visually impaired students to provide recommendation and support in an educational setting.	Vision.support@cornwall.gov.uk
Speech and Language Therapist	Specific targeted support for students providing recommendations and support in an educational setting.	01208 834488 earlyhelphub@cornwall.gov.uk
Physical and Medical Needs Assessment Team	Specific targeted support for students providing recommendations and support in an educational setting.	physicalandmedicalneeds@cornwall.gov.uk
Cognition and Learning Service	Specific targeted support for students providing recommendations and support in an educational setting.	cognitionandlearning@cornwall.gov.uk
Hearing Support Team	Specific targeted support for students providing recommendations and support in an educational setting.	01726 61004 Hearing.support@cornwall.gov.uk
Occupational Therapist	Specific targeted support for students providing recommendations and support in an educational setting.	0300 1234101 children@cornwall.gov.uk
Early Help Hub	A skilled team of professionals from Cornwall's integrated Health and Children's Services. Offer support, information and guidance to parents and professionals.	01872 322277 earlyhelphub@cornwall.gov.uk

**12. Pupil progress is assessed using:**

Termly report data analysis.  
GCSE results data.  
Feedback from parent and student focus groups.  
Attendance and Behaviour data.  
Annual Review meetings.

**13. How we know how good our SEN provision is:**

Termly report data analysis.  
GCSE results data.  
Feedback from parent and student focus groups.  
Attendance and Behaviour data.  
Annual Review meetings.  
Staff training audits.

**14. If you wish to complain:**

Contact the SENDCo Mrs J Marsh via email: [jmarsh@st-ives.cornwall.sch.uk](mailto:jmarsh@st-ives.cornwall.sch.uk) or telephone: 01736 795608.

Or

Contact the Deputy SENDCo Miss S Parsonage via email: [sparsonage@st-ives.cornwall.sch.uk](mailto:sparsonage@st-ives.cornwall.sch.uk) or telephone: 01736 795608.

Or

Contact the Head of School Mr J Butterworth via email: [head@st-ives.cornwall.sch.uk](mailto:head@st-ives.cornwall.sch.uk) or telephone the Headteachers PA: 01736 795608.

**Cornwall's SEND Local Offer can be found on The Care and Support in Cornwall website: [SEND Local Offer](#)**

## Answers to Frequently asked Questions

### **1 How do people in school know if a pupil needs extra help?**

The guidance set out by the SEND code of practice is followed which includes the Assess, Plan, Do Review approach. Assessment, advice and information from the primary setting or previous education establishment is used to inform practice and planning.

Annual Review Meetings in Year 6 are attended by the SENDCo.

A pupil passport is produced with the student and shared with parents/carers and staff.

Weekly pastoral briefing notes are produced and shared with staff.

Half termly vulnerable student updates are shared with staff.

### **2. What should I do if I think my child may have special educational needs?**

Contact the SENDCo or Deputy SENDCo to discuss.

### **3. Who is responsible for the progress and success of my child in school?**

All teachers who teach your child.

Form tutors support the overall progress of your child.

The SENDCo monitors and supports progress ensuring intervention and support is in place where required.

The Head of Upper School, Lower School and Year 9 are responsible for monitoring the pastoral provision and wellbeing of your child.

### **4. How is the curriculum matched to my child's needs?**

KS2 SATs data and SEND information is used to make appropriate choices regarding ability and tutor groups.

A broad and balanced curriculum is offered to all students with an option process taking place during Year 8.

Specific support and guidance is allocated to all SEND students during this process.

Small group provision may be offered depending on your child's literacy and/or numeracy ability.

### **5. How do school staff support me/my child?**

Support is in place through:

Parents and Intervention evenings.

Open days and evenings.

Annual review meetings.

1:1 mentoring of all students on the Record of Need.

#### **6. How will I, and my child, know how well they are doing?**

Four progress reports are issued each academic year.  
Parents evenings and intervention evenings.  
Options evenings in Year 8.

#### **7. What support is there for my child's overall wellbeing?**

Trauma Informed Schools Practitioners.  
Student Welfare support staff member.  
Pastoral Leader for each year group.  
Head of House for each of the four Houses.  
Peer to Peer support hub.  
1:1 mentoring for all students on the Record of Need.  
Squad 21.

#### **8. How do I know that my child is safe in school?**

Student and parent focus group feedback.  
Ofsted report.  
Termly school governor monitoring visits.

#### **9. How is my child included in activities outside the classroom including school trips?**

The Be Inspired Programme is open to all St Ives School students.  
School trips, excursions and extra-curricular activities are inclusive with Learning Support Assistants in place where required.

#### **10. How accessible is the school environment?**

Colour coded corridors and departments.  
Visually Impaired compliant markings throughout the school building.  
Lifts and ramps.  
Diabetic and SEMH first aid trained staff.  
TeamTeach trained staff.  
Individual student safety plans.

**11. How will school prepare and support me/my child through the transition from key stage to key stage and beyond?**

Year 5 and 6 transition programme.

Year 10 college taster days.

Parents evenings and intervention evenings.

Year 11 college and university seminars and assemblies.

1:1 Careers Southwest advice and guidance.

SENDCo and Head of Lower School visits to primary schools.

SENDCo attends Year 6 annual review meetings.

Educational Psychologist involved in the planning and delivery of transition programme.

**12. How are the school's resources allocated and matched to pupils' special educational needs?**

Please refer to the Catch-up funding action plan and evaluation document.

**13. How is the decision made about what type and how much support each pupil receives?**

Documents included in the decision are:

Record of Need.

EHCP.

Annual Review meetings and paperwork.

Pupil Passport.

All appropriate external professional views and reports are also taken into consideration.

**14. Who can I contact for further information?**

Contact the SENDCo Mrs J Marsh via email: [jmarsh@st-ives.cornwall.sch.uk](mailto:jmarsh@st-ives.cornwall.sch.uk) or telephone: 01736 795608.

Or

Contact the Deputy SENDCo Miss S Parsonage via email: [sparsonage@st-ives.cornwall.sch.uk](mailto:sparsonage@st-ives.cornwall.sch.uk) or telephone: 01736 795608.